

**QUALITY COMPUTER TECHNOLOGY OF USA LLC**

**QCT OF USA 2024 CLASS ENROLLMENT FORM**

**Phone:678-531-8266 Web: [www.qctofusa.com](http://www.qctofusa.com) Email: [info@qctofusa.com](mailto:info@qctofusa.com)**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone \_\_\_\_\_ Gender M / F

Email Address \_\_\_\_\_ AGE \_\_\_\_\_

**Education** (Please Circle)

High School (yes or No)    University (Yes or No)

Other (Specify) \_\_\_\_\_

**2024 Enrollment Month** (Please Circle)

**January February March April May June July August September October  
November December**

**Class Days and Times** (Please circle any three days)

**Monday** 12pm-1pm or 5pm-6pm **Tuesday** 12pm-1pm or 5pm-6pm **Wednesday** 12pm-1pm or 5pm-6pm **Thursday** 12pm-1pm or 5pm -6pm **Friday** 12pm-1pm or 5pm-6pm

**Saturday** 12pm-1pm or 5pm-6pm or (Specify \_\_\_\_\_)

**Courses** (Please circle)

**Introduction to computers/ Web development / Computer Repair / Computer Networking**

**Other (Specify):** \_\_\_\_\_

Each class cost **\$290.00** and is completed within a month. For any enrollment to be approve, a payment of **\$290.00** must be received. By signing this form, I agreed to adhere to all the rules and regulations set by QCT of USA LLC during my training. I also acknowledged that violating any of these rules and regulations can constitute a termination of my training without being refunded the training cost.

There is a non-refundable application fee of D10.00.

**Applicant Name:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**FOR QCT OF USA LLC OFFICER ONLY**

**Application Received by** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

You can count on us for high standard training services in a conducive learning environment

## **QCT OF USA TRAINING RULES AND PROTOCOLS**

### **ENROLLMENT**

To enroll in any of the classes offered by QCT OF USA LLC, the student's application must be received and approved by a designated QCT OF USA LLC individual a week before the date the class is schedule to begin.

### **ATTENDANCE**

All of the classes offered by QCT OF USA LLC are delivered within one month and a student must not miss more than three class sessions. A student who missed more than three sessions must register for that class again and must pay for the cost of the class or classes.

### **APPLICATION FEE**

All applicants must pay a \$10 non-refundable application fees.

### **TUITION**

Each class cost \$290.00 and for a class to be registered for, the \$290.00 payments must be received by QCT OF USA LLC. All approved classes must be paid for a week before the date the class or classes are scheduled to begin.

### **CLASS RULES AND PROTOCOLS**

All students must conform to the rules and regulations set by the teacher. Any disobedience may result to dismissal from the course without a refund.

### **CLASS COMPUTER USAGE**

The class computers usage is limited to the allocated class hours. Using any of the computers outside the class hours must be authorized by a designated QCT OF USA LLC individual. Also downloading software (s) of any kind is prohibited except for a download that is authorized.

### **TEXT BOOKS**

Students are required to buy the books for their registered classes. These books are for internal use only and must not be copied, distributed or removed from the classrooms. Each text book cost \$20.00

**EXAMS** (For the math tutoring and the English language program disregard)  
For a class to be completed, the student must take and pass four exams. Two of the exams are multiple choice exams comprised of twenty-five questions and the remaining two are hands on exams. The entire four exams sum up to one thousand points (1000) and a score of seven hundred points (700) must be earned by a student to pass the class and be certified. Students whose total scores are less than seven hundred points must repeat the class by remitting the full registration fee. There are no limitations to the number of times a student can repeat a class.

**CLASS REGISTRATION**

Class registration will be honored only during the official class registration hours and days and late registration will not be accepted.

**PAYMENT METHOD**

**For now QCT OF USA LLC accepts cash payments only from our customers.**

**CLASS WITHDRAWAL**

Students reserved the right to withdraw from a registered class or classes however, a class professor must be notified of a withdrawal and there are no refunds for withdrawn classes.

**CELL PHONES**

To avoid distraction in the classrooms, usage of cell phone in class sessions is not allowed.

Applicant's Name: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR A DESIGNATED QCT OF USA OFFICIAL ONLY**

**Application Received By**

**Employee's Name:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_

**QUALITY COMPUTER TECHNOLOGY OF USA LLC**

**QCT OF USA 2024 PARENT/GUARDIAN CONSENT FORM**

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**By signing this consent form, I hereby authorized my son / daughter**  
\_\_\_\_\_ **to enroll to the program(s) offered by QCT OF USA**

**Parent / Guardian Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email: (if any)** \_\_\_\_\_

**Parent / Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**FOR QCT OF USA LLC OFFICER ONLY**

**Application Received by:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_